



**\*\*\*\*\*POST ON ALL BULLETIN BOARDS\*\*\*\*\***

**DATE:** August 12, 2015

**MEMORANDUM TO:** ALL CAREER CLERK EMPLOYEES  
IN THE CHARLOTTE BID CLUSTER

**SUBJECT:** OPPORTUNITY ANNOUNCEMENT  
BEST QUALIFIED- ADDRESS MANAGEMENT SYSTEMS TECHNICIAN (PS 07)

This is to afford all interested **BARGAINING UNIT CAREER** employees within the Charlotte Bid Cluster the opportunity to make application for the vacancy shown below:

**ADDRESS MANAGEMENT SYSTEMS TECHNICIAN, PS-07**

<u>JOB ID</u>	<u>OFFICE</u>	<u>P/L</u>	<u>SDO</u>	<u>SCHEDULE</u>
70775464	Mid-Carolinas District	045	Sat/Sun	0800-1630-30L

**METHOD OF APPLICATION**

Submit a written application showing how you meet the proficiency, general, examination requirements and additional provisions. **APPLICANTS WHO DO NOT ADDRESS ALL OF THE REQUIREMENTS MAY BE DISQUALIFIED FROM CONSIDERATION.** (See Bargaining Unit Qualification Standard).

**EXAMINATION REQUIREMENTS**

Applicants must have a valid state driver's license, demonstrate and maintain a safe driving record, and pass the Postal Service's driving requirements.

(LIC) Valid State Driver's License

(SKL) Postal Service Test 714 Data Entry (V1.1) Low Option

**METHOD OF SELECTION:**

The best qualified applicant(s) meeting the stated requirements and provisions will be selected for the position based on their application, Official Personnel Folder, Interviews, and any pertinent information relative to the applicant and needs of the position.

**CLOSING DATE**

Applications will be accepted in the Personnel Services Office until **Close of Business on Friday, August 21, 2015.**

**Brian McCazzio**

Brian McCazzio  
Staffing Specialist