



October 15, 2014

MEMORANDUM FOR: ALL EMPLOYEES
SUBJECT: PERSONNEL CHANGE ORDER 2014-#36

CLERK CRAFT

Lee Vang is no longer pending qualification on **Job ID 70059217** (87661), Bulk Mail Technician, PS-07, Charlotte L&DC, Qualifications: Valid State Driver's License, 425 Business Mail Entry Prereq, 427 Business Mail Academy Exam, 714 Typing Test-Low, PAA: Bulk Mail duties and other duties as assigned, Applicant must successfully complete the Intro to Business Mail Entry, Pass Test 425 and Test 714. Bidders who successfully complete these components will attend training in Norman OK and must successfully pass the test, Variable Schedule: Mon/Tue/Thu/Fri 1000-1830-30L, Sat 1100-1930-30L, SDO Sun/Wed. **Job ID 70059217** (87661), Bulk Mail Technician, PS-07, Charlotte L&DC, Qualifications: Valid State Driver's License, 425 Business Mail Entry Prereq, 427 Business Mail Academy Exam, 714 Typing Test-Low, PAA: Bulk Mail duties and other duties as assigned, Applicant must successfully complete the Intro to Business Mail Entry, Pass Test 425 and Test 714. Bidders who successfully complete these components will attend training in Norman OK and must successfully pass the test, Variable Schedule: Mon/Tue/Thu/Fri 1000-1830-30L, Sat 1100-1930-30L, SDO Sun/Wed, is awarded **No Bid**.

Ladrena McGee is no longer pending qualification on **Job ID 95363648** (89507), Bulk Mail Technician, PS-07, Charlotte L&DC, Qualifications: Valid State Driver's License, 425 Business Mail Entry Prereq, 427 Business Mail Academy Exam, Must successfully complete the Intro to BME and pass Test 425. Bidders who successfully complete these components will attend training in Norman OK and must pass the test, When not needed in BME will have collateral duties in CSS/Plant, Job requires lifting & bending, Schedule: 1400-2230-30L, SDO Sat/Sun. **Job ID 95363648** (89507), Bulk Mail Technician, PS-07, Charlotte L&DC, Qualifications: Valid State Driver's License, 425 Business Mail Entry Prereq, 427 Business Mail Academy Exam, Must successfully complete the Intro to BME and pass Test 425. Bidders who successfully complete these components will attend training in Norman OK and must pass the test, When not needed in BME will have collateral duties in CSS/Plant, Job requires lifting & bending, Schedule: 1400-2230-30L, SDO Sat/Sun, is awarded to **Christopher Oster pending qualification**.

Sherri Graham is fully qualified in **Job ID 71128301 (84384)**, Mail Processing Clerk, PS-06, North Tryon Carrier Station, Scheme: North Tryon 13, PAA: Manual Distribution and other duties as assigned, Schedule: 0600-1430-30L, SDO Sat/Sun, **effective Saturday, October 18, 2014**.

Gretchen Pirko is fully qualified in **Job ID 70060638 (87661)**, Sales, Services/Distribution Associate, PS-06, North Tryon Carrier Station, Qualification: 421 Sales and Services/Distribution Associate, Schemes Northeast 62 and North Tryon 28206, PAA: Manual distribution and other duties as assigned, Variable Schedule: Sat/Tue/Wed/Thu 0500-1330-30L, Mon 0400-1230-30L, SDO Sun/Fri, **effective Saturday, October 18, 2014**.

Sherrow Hines is no longer pending qualification on **Job ID 70042769 (89507)**, Sales, Services/Distribution Associate, PS-06, Minuet Carrier Station, Qualification: 421 Sales and Services, Scheme: Park Road 09, PAA: Window services and other duties as assigned, Domiciled at Park Road Finance, Schedule: 0815-1715-60L, SDO Sun/Fri. **Job ID 70042769 (89507)**, Sales, Services/Distribution Associate, PS-06, Minuet Carrier Station, Qualification: 421 Sales and Services, Scheme: Park Road 09, PAA: Window services and other duties as assigned, Domiciled at Park Road Finance, Schedule: 0815-1715-60L, SDO Sun/Fri, is awarded to **Sandra Bennett pending qualification.**

MAIL HANDLER CRAFT

The Charlotte P&DC employees listed below are Level 4 Mail Handlers. Per a Step 2 Settlement Agreement, these incumbents are being converted to Level 5 Mail Handler Equipment Operators **effective Saturday, October 18, 2014.**

LNAME	FNAME	CURRENT LEVEL 4 JOB #	NEW LEVEL 5 JOB #
Truesdale	Jeanette	70739633	71222748
Greth	Neil	70739632	71222749
Edgin	Lucky	95187558	71222875

Nancy Daugherty
Human Resources Specialist