

**October 14, 2015**

**MEMORANDUM FOR: ALL EMPLOYEES**

**SUBJECT: PERSONNEL CHANGE ORDER 2015-# 31**

**CLERK CRAFT**

Anthony Ballard is no longer pending qualification on JOB ID 70706894 Lead Customer Service Clerk Independence Station PAA: Scheme 28205/28207, Schedule 0400-1230 30L, SDO: Sun/Tue. Effective 10/17/2015, he is assigned to JOB ID 70293168 Mail Processing Clerk Charlotte P&DC, PAA: Auto Letters, Schedule 1145-2015 Wed/Thu.

Brian McCazzio  
Staffing Specialist