



November 12, 2014

MEMORANDUM FOR: ALL EMPLOYEES  
SUBJECT: PERSONNEL CHANGE ORDER 2014-#38

**CLERK CRAFT**

**Ruby McCullough** is fully qualified on **Job ID 71069930 (91068)**, Parcel Post Dist-Machine, PS-06, Charlotte L&DC, Qualification: SPBS Dexterity, SPBS Application PAA: APBS, Schedule: 0900-1930-30L, SDO Tue/Wed/Thu, **effective Saturday, November 15, 2014.**

**Job ID 95243575 (91068)**, Bulk Mail Technician, PS-07, Charlotte L&DC, Qualifications: Valid State Driver's License, 425 Business Mail Entry Prereq, 427 Business Mail Academy Exam, 714 Typing Test-Low, PAA: Detached Mail Unit Responsibilities, job requires lifting and bending, when not needed in the BME will have collateral duties in the plant or CSS. Will be required to pass the CBT 425 Exam (as well as the 714 typing test, view video and 2 hr self study course) as prerequisite for attending Business Mail Academy at Norman OK and pass all Exams/Tests as part of the BMEU training, Schedule: 1200-2030-30L, SDO Sat/Sun, **is awarded to Tracey Brooks pending qualification.**

The employees listed below reassigned to the Mid-Carolinas District, **effective Saturday, November 15, 2014.**

LNAME	FNAME	POSITION #	JOB TITLE	LOCATION	Schedule
PLUNKETT	ARLOVE	71137288	Mail Processing Clerk	CLT P&DC	2000-0630, SDO: Tu/We/Th
PLUNKETT-FRANKEL	SANDRA	71137291	Mail Processing Clerk	CLT P&DC	2000-0630, SDO: Tu/We/Th

**Nancy Daugherty**  
Human Resources Specialist