

Cross Craft Work Identification Log

Use this log to report non-Clerks performing clerk craft work. Article 7 provides very few exceptions which would allow other crafts to perform clerk craft work. Please provide us much detail as possible. Your name must be printed on the bottom of the form. Thank you.

<i>Date</i>	<i>Station / Office</i>	<i>Who Performed the work/What Craft</i>	<i>Describe the Clerk Work Performed</i>	<i>Approx. Start Time</i>	<i>Approx. End Time</i>	<i>Duration</i>	<i>Witnesses to the Work</i>
Example Jan 3 rd	Independence	Rural Carrier Jones	Box mailed, scanning parcels	6:00am	8:00am	2	Tim Smith, Clerk

Submitted by: _____ (print)

You may fax this form to the Charlotte Area Local at **704-394-5404** and then notify your supervisor that you would like to see a Union Steward to file a grievance regarding crossing of crafts. A grievance must be filed in a timely manner.